

Booking Form

Please complete this form in **CAPITALS** and send it back or e-mail

Please provide the following details about the student applying for the course. Please note the name submitted on the application must be the student's legal name on their passport and that a passport or relevant ID must be brought with them, regardless of their country of residence.

Details of student

First name:

Last name:

Date of birth: / / (dd/mm/yyyy)

Age: Nationality:

Gender: ☐ Male ☐ Female

First Language:

Religion:

English Level: ☐ Native Speaker ☐ Advanced
☐ Upper Intermediate ☐ Intermediate
☐ Lower Intermediate ☐ Elementary
☐ Beginner

We will send all documents by e-mail. Please tick here if you would also like the original documents sent by the following;

☐ Post ☐ Courier

There will be £75 extra charge courier service

Details of Parent or Guardian

Title: (Mr / Mrs / Ms / Other):

First name:

Last name:

Address:

Post Code:

Country:

Tel:

Fax:

Mobile:

Email:

Relationship to student: ☐ Parent ☐ Guardian

Details of Agency (If applicable)

Company name:

Contact's first name:

Contact's last name:

Address:

Post Code:

Country:

Tel:

Fax:

Mobile:

Email:

Additional information

Do you suffer from any allergy/disability/illness or any medical condition requiring treatment? ☐ Yes ☐ No

If Yes please provide details

Are you on any medication? ☐ Yes ☐ No

If yes, please provide details

Do you have special dietary requirement? ☐ Yes ☐ No

If yes, please provide details

*Failure to inform us of any medical or dietary conditions which may affect the student's ability to take part in the course may result in the student being sent home at your expense, and without a refund.

Course information

Centre:

Course:

Course code: No of weeks:

Arrival date: / / (dd/mm/yyyy) Departure date: / / (dd/mm/yyyy)

Accommodation preference: ☐ Single ☐ Twin ☐ Triple ☐ Dormitory (4+)

En-suite required ☐ Yes ☐ No (a supplement applies at Caterham School, see fees and dates for details)

Name of students with whom you wish to share:

Whilst every effort will be made to provide rooms according to preference, this cannot be guaranteed. **Please note:** rooms are allocated on a first come, first served basis so early booking is highly recommended. At the time of booking, we can give an indication as to which room types are likely to be available.

Calculation of course fees

Course fees	Fees
English plus Activity course fee	£ <input type="text"/>
Global Young Leaders course fee	£ <input type="text"/>
English plus Soccer course fee	£ <input type="text"/>
English plus Tennis course fee	£ <input type="text"/>
English plus Theatre and Dance course fee	£ <input type="text"/>
Intensive IELTS Exam Preparation course fee	£ <input type="text"/>
Course Fee Subtotal	£ <input type="text"/>
Supplements	
Courier option for documents £75	£ <input type="text"/>
UK Airport transfer (see fees and dates for details)	£ <input type="text"/>
Extra night accommodation supplement	£ <input type="text"/>
Supplements Subtotal	£ <input type="text"/>
Grand Total (course fees and supplements)	£ <input type="text"/>

Payment method

I enclose ☐ £575 deposit ☐ Payment in full

Payment by ☐ Bank transfer

Agreement (Parent/Guardian)

I wish to enrol: (Name of student) _____

on the above course and agree to the terms and conditions and rules set out in the prospectus.

Please tick ✓

☐ I confirm that I have read, understood and agree to the Terms and Conditions.

By submitting the application I accept the following:

- That I accept that the penalty for breaking course regulations may be dismissal from the course at my own expense and with no refund of the fee
- That I consider the student is fit to undertake all the activities on the course
- That I undertake to inform Our World English Schools if the student becomes unfit to take part in any part of the course.

Signature:

Date:

Print name:

What to do next

- 1 Send completed booking form with a copy of student's passport by e-mail with £575 non refundable deposit to:
Our World English Schools
Tel: +44 (0)20 8228 1228-9
Fax: +44 (0)20 8328 3566
Email: info@ourworldenglish.com
- 2 Once we receive your deposit, Our World English Schools will email you a confirmation letter, invoice and an invitation letter (suitable for visa purposes).
- 3 Please fill in the Parental Consent and Transfer Forms and return them to us by fax or email by 1 June 2020
- 4 To make the balance payment by bank transfer, please send a copy of proof of payment by email to us by 1 June 2020
- 5 Airport transfer confirmation and full course details will be sent on receipt of the final balance of the course fees.
- 6 For applications made after 1 June 2020 full payment will be required immediately.

Our World English Schools, South Tower, 26 Elmfield Road, Bromley BR1 1LR **Tel:** +44 (0)20 8228 1228-9 **Fax:** +44 (0)20 8328 3566

E-mail: info@ourworldenglishschools.com **Web:** www.ourworldenglish.com

Registered Office: Our World Schools Ltd. 44 Worship Street, London, EC2A 2EA, UK **Company London:** 06549586